

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER

	Item	Update	Latest Actions & Recommendations	Priority	Who
	1st DECEMBER MEETING 2020 FINAL				
1.	Attendees and apologies				
	Present:	Cllrs John Thomson, Chuck Berry, Gavin Grant, Toby Sturgis Roger Budgen, Elizabeth Threlfall, Phil Exton, Sam Crawford, Peter Hatherell, Martin Evans, Martin Rose, Ellen Blacker			
	Apologies:	Matt Perrott, Spencer Drinkwater			
2.	Notes of last meeting				
		The minutes from the Area Board meeting dated 22 nd September here: Malmesbury Area Board 22nd September 2020 Due to an administrative oversight the CATG minutes from the previous meeting 08/09/20 were not considered. This task will be deferred to the next available meeting.			

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3.	Financial Position				
		<p>Budget 2020-21</p> <p>(a) £13,360.00 - CATG allocation 2020-21</p> <p>(b) £12,659.22 - Underspend from 2019-20 (Inc. committed schemes)</p> <p>(c) £3,000.00 Area Board underspend (25/03/20)</p> <p>(d) £6,657.31 - Agreed 3rd party Contributions</p> <p>(e) £35,676.53 Total Budget 2020-21 (a+b+c+d)</p> <p>(f) Committed /New schemes 2020/21 = £20,838.03</p> <p>Current Balance £14,838.50 (e-f)</p>	<p>01/12/20 – Agreed by members</p>		
4.	Top 5 Priority Schemes (Priority 1) Issues shown in GREY are <u>live</u> priority 1 schemes where work has been agreed / orders have been issued but awaiting implementation.				
a)	<p><u>Issue 3699 / Issue 4260</u> <u>Issue 4677, 5602</u></p> <p>Road safety concerns about Bristol Street, Malmesbury submitted 8/11/2014</p> <p>The Triangle grid ref ST 930 874. Junction layout at the Triangle War Memorial. submitted 30/09</p>	<p>16/06/20 Issue relating to terminal points. Email and plan issued to MTC. To be discussed at next PE meeting. Once confirmed advert to take place alongside Cross Hayes Car Park No Entry. Implementation Summer 2020.</p> <p>08/09/20 Proposals awaiting formal advert. Implementation likely Autumn / Winter 2020/21</p> <p>JT: Should side roads also be included in the 20mph limit? MR Explained that Burnivale, Dark Lane, Harpers Lane would be included but West Street, Gastons Road and Triangle would be excluded.</p>	<p>01/12/20 MTC Planning & Environment met on the 27th October 20 to discuss the proposed TRO. <i>"I can confirm that it was resolved to support the proposals"</i>. Email from Claire Mann dated 30/10.</p> <p><u>Formal Advert</u> Starts 12th November 2020 End of objection - 7th December. Objections will result in approx. 6-week delay to project</p>	1.	MR

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b)	Issue 5438 Brinkworth footway Submitted 16/06/17	<p>06/03/20 Substantive bid successful. £3000 allocated from 2019/20 budget. Detailed design work to commence once drainage survey complete.</p> <p>08/09/20 Design work delayed due to postponement of CATG activities. Design work to recommence Sept 20. Implementation of Phase 1 likely spring 2021</p>	<p>01/12/20 60% of design work complete All 20/21 Substantive scheme implementation moved to 21/22</p> <p>Residual design work to be completed. Implementation of Phase 1 likely spring /summer 2021. Phase 2 should have substantive bid application in 2021/22.</p> <p>Note: Incorrect figure of £3000 CATG contribution showing on finance sheet. This should be £5000. Sheet corrected</p>	1.	MR
c)	5980 6066 Ingram Street, Malmesbury. (Cross Hayes Car Park)	<p>03/09/19 Work to be combined with Bristol Street 20mph limit. Schedules to be issued to regulatory team for advertising in due course. Likely Oct 19.</p> <p>06/03/20 Schedules prepared. To be advertised along with town centre 20mph extension.</p>	<p>01/12/20 Proposals awaiting formal advert along with Bristol Street. Implementation likely Autumn / Winter 2020/21</p> <p>MR confirmed road markings to support changes</p>	1.	MR
d)	7307 Southside Cottage to Radnor Close Corston - Footway link	<p>06/03/20 Trial pits scheduled for March 2020. Detailed design and costing to be prepared. Estimate £7000 - £8000.</p> <p>08/09/20 Trial pits scheduled for March 2020. Detailed design and costing to be prepared. Estimate £7000 - £8000.</p>	<p>01/12/20 Outline design completed and issued to Parish council for discussion at 25/11/20 meeting.</p> <p>Alternative funding (other than CATG) being investigated. Possible Section 106 monies.</p>	1.	MR

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			Total cost approx. £8,000 of which CATG to fund £3,000. Drainage outfall to be discussed with Danny Everett.		
e)	7025 Easton Grey. Speed Limit review/ signing request	<p>06/03/20 Speed limit review complete. Recommendation for B4040 = Unchanged, Easton Grey village = reduction to 30/40. NOTE: Additional monies required for speed limit of £3000. (£2500 for legal order & £500 signs)</p> <p>08/09/20 Formal advert to take place from 3/09/20 with the end of objection period 28/09/20. If no objections are received implementation likely Autumn 20</p>	01/12/20 Order placed with contractor. Works to commence 2 nd week in December 20	1.	MR
	7-19-5 Mill Lane Malmesbury Submitted 7/08/19	<p><i>My request is to allow Mill Lane to have two-way access for cycles. https://www.google.co.uk/maps/</i></p> <p>03/09/19 - Legal issues as conversion required under cycle tracks act (1984). MR to investigate further and report to next meeting.</p> <p>06/03/20 - Confirmation that a legal change under the Cycle Tracks act 1984 would be required to permit cycle access along Mill Lane.</p> <p>08/09/20 Conversion of Mill Lane to a 2-way cycle track is possible but requires a conversion under the Cycle Tracks Act 1984.</p>	<p>01/12/20 <u>The following response was received from Malmesbury TC via email dated 7th October</u></p> <p><i>Members resolved not to make that contribution but asked if there is an option to negotiate. They feel that £2,000.00, £500.00 being requested contribution, is an inordinately large sum of money to make a straightforward change (to remove the No Entry sign at the bottom of the lane).</i></p>	1.	MR

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		If there are no objections, the highway authority can confirm the Order. If the Order is opposed, confirmation by the Secretary of State is required. which may involve a public inquiry. Suggest moving to Priority 1. NOTE: Proposal may be abandoned if objections are received £2,000 allocated. MTC contribution £500.	Phil Exton to enquire again to MTC for finance (with explanation). Also to bulk with other legal orders		
	7-20-4 Webbs Way / Old Railway close on Reeds Farm Issue Submitted 23/07/20	08/09/20 The current position of the dropped kerb and the erection of a 6ft fence impedes visibility for pedestrians crossing the road. MTC would like to see Repositioning of the dropped kerb appx 50m along into Webb's Way & marking up of junction as was originally agreed. https://www.google.co.uk/maps Cost to remove dropped kerb approx. £2k plus reinstatement further along. Members felt it may be better in the first instance to install road markings to create a 'T' junction to see if this leads to a noticeable decrease in speed for traffic turning left into Webbs Way. If this doesn't work, consider moving the crossing point north away from junction. Road marking cost £200.	01/12/20 Junction give way markings recently installed. Monitor site and report back to next meeting. Remove from next tracker.	1.	MR
5.	Priority 2 / Other Priority issues				
a)	<u>Issue 4317 / Issue 4786 (not logged)</u> Burton Hill SN16 0EW. Dangerous levels of speed on A429 in 40 mph speed limit area	03/09/19 Development site sold, and proposal plans expected soon 06/03/20 No update to report 08/09/20 No update to report	01/12/20 No update to report	2	

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	between Malmesbury PCC and Grange Lane to Startley Seagry.				
b)	Issue 4948 Park Road, Malmesbury. Submitted 18/10/16	06/03/20 No update to report 08/09/20 Awaiting development plans. No update to report	01/12/20 No update to report	2.	
c)	Issue 5134 / 5408 Sandpits Lane / Green Lane - Sherston Issue 5288 Easton Town, Brook Hill, Church Street Sherston Submitted 12/04/17	20/06/19 On-hold pending recommendations to neighbourhood plan. Passed and supported at referendum. 03/09/19 NP approved and land transfer in progress. Issue on hold. 06/03/20 No update to report 08/09/20 Awaiting contact and update from parish council	01/12/20 No update to report	2.	
d)	6314 Lea village	03/09/19 Issue remains on hold pending school planning application 06/03/20 No update to report 08/09/20. Awaiting further instruction from parish council	01/12/20 No update to report	2.	
e)	6520 West Street, Great Somerford. Footway request	20/08/19 Awaiting next action from PC. Issue remains on hold. Danny Everett has agreed that the 40m of ditch can be filled appropriately with membrane and gravel. Further work in that area to be undertaken by local PC if they feel this is necessary.	01/12/20 Email received from Mel Hourigan Great Somerford Parish Council 10/09/20 requesting update. MR informed PC via email that request had not been put forward for substantive	2.	

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		<p>03/09/19 On hold pending action plan from PC.</p> <p>06/03/20 No update to report.</p> <p>08/09/20 Cllr Sturgis explained that work had taken place locally to pipe highway ditch and cover with unbound material. Further work expected to complete the footway.</p>	<p>funding and that members were made aware this issue was being dealt with locally and there was no further action required by CATG at this stage. No response to date. TS to liaise with local contractor to complete work. Remove from next tracker</p>		
f)	<p>7-19-4 B4014 Filands Submitted 7/08/19</p>	<p><i>Make the existing Filands pedestrian path officially a pedestrian and cycle path from the Tetbury Hill junction round to the BP garage or at least up to the A429</i> https://www.google.co.uk/maps/</p> <p>03/09/19 MR to site visit and assess</p> <p>06/03/20 Widening of existing footway to 2.75m -3.0m required to meet necessary required standard. This is achievable for majority but constraints along length including open ditch, electrical poles and legal highway boundary. Overall length exceeds 1km. Estimated cost £100,000+</p> <p>08/09/20 Scheme considered as part of DfT's Emergency Active Travel fund but not deliverable within the required time frame. Further investigatory work would require a topographical survey of the length between Filands Rdbt and Tetbury Hill. Estimated cost £5000+</p>	<p>01/12/20 Transport Scoping note submitted by Gleeson Strategic Land for walking and cycling proposals on land to the south of the B4014 Filands (250 homes) Outline or full planning application expected over the coming months. Members agreed to wait to see planning consent offers in terms of walking and cycling before agreeing next steps.</p>	2.	

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		Consider when further detail is known for the development future of the site, including possible nursery provision.			
g)	<p>7-20-3 B4014 Filands, opposite Filands View</p> <p>Issue submitted 14/10/19</p>	<p><i>“Difficulty crossing the road due to volume and speed of traffic and width of the road. Lack of pavement to access narrower part of the road. I am partially sighted.</i></p> <p><i>Extend the pavement on the north side of the B4014 and install a pedestrian crossing to the east of the Filands View entrance – Garden Centre side.</i></p> <p>https://www.google.co.uk/maps</p> <p>08/09/20 Site would not meet requirement for consideration of formal crossing facility. Approx. 80m of footway required. Would require existing traffic island to be changed to pedestrian refuge. Existing highway ditch may require piping. Estimated cost £10,000.</p> <p>Shorter length of footway may be possible in conjunction with a new refuge island north of Snell View junction. Formal costings to be sought and presented to next meeting. Funding contribution required from TC and Malmesbury ST P without.</p>	<p>01/12/20 Site visited. Recommend short length of footway between Old Lodge and #1 (approx. 8m long) and new pedestrian refuge island (1.8m wide) in ghost island area adjacent to #5. Requires detailed design work. Estimated cost £7,000 - £9,000 due to electrical work.</p> <p>30% Funding to be sought from Malmesbury St Paul Without PC. Supported.</p> <p>Agreed as Priority 1</p>	1.	
h)	<p># to be assigned. Sign / road markings on cycle route between Malmesbury / Sherston</p>	<p>08/09/20 Request by ‘sustainable Sherston’ to promote cycle link on Foxley Road between Malmesbury and Sherston (and vice versa). Refer to submitted document. Route signing, road markings etc. Approx. length 4.25km</p> <p>Members gave broad support to this request but felt that lots of signs and road markings in the rural</p>	<p>01/12/20 Outline design remains outstanding. Broad estimate of costs for cycle route direction signs and road markings along length £2000+ Suggest repeater signs and painted signage on the road are unnecessary.</p>	2.	

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		environment should be avoided. Members suggest that overall route signing between Sherston and Malmesbury (flag signs) alongside cycle symbols on the carriageway where appropriate (i.e. in advance of junctions) to increase driver awareness of the presence of cyclists. MR to look at outline design and costings and present to next meeting for consideration	Consider at junctions only to reduce impact on local environment. Contribution to be requested from PC.		
6.	New Issues submitted since previous meeting				
a)	7-20-5 (submitted 13/09/20) B4040 Leigh (southwest of Swan lane junction)	Request to replace existing speed limit repeater post with longer post to remount sign and allow erection of Auto Speed watch device. https://www.google.co.uk/maps/	01/12/20 Rough estimate of cost £300.00. Agreed as Priority 1	1.	
	7-20-6 (submitted 08/10/20) Junction/bend at Happy Land / Waterhay lane Ashton Keynes	Issue that navigating the bend is dangerous. Blind bend in both directions and cars are required to stop on bend when trying to turn Right onto the unnamed road (believe it is C70) that leads up to bradstone pavilion. Consideration of signing / road markings https://www.google.co.uk/maps	01/12/20 Suggest package of minor signing and road marking improvements including bend warning signs and possible chevrons. Estimate of cost £2,500. Agreed as Priority 1	1.	
	7-20-7 Submitted (08/10/20) Gloucester Road / Station Road Malmesbury	Drop kerb request adjacent to Malmesbury Fire Station. https://www.google.co.uk/maps	01/12/20 Accessibility in the area around Fire station and Gloucester Road rdbt poor. Suggest 1 Pair across Fire Station Entrance and 1 pair at Rdbt. Also a single drop by entrance to Kwik Fit to aid pedestrians crossing to river side of	1.	

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			the road. Approx. cost £4,000. Agreed as Priority 1		
7.	Other items -				
	<ol style="list-style-type: none"> 1. Filands View footpath needs to be considered where the footpath meets the un surfaced area. MR email GG dated to visit. Suggestion to create a new access through the hedge which is closer to play area. GG to work with TS to plan solution. 2. Resident of Bristol Street concerned that flooding issues may return following bollards etc in High Street – refer to Matt Perrott 3. CB Roundabout in Kemble, is there an impact on our area? Will come through planning process. 4. Baskerville residents concerned at parking by the by-pass. Yellow lines to be part of the annual review of the area and clarification from Matt Perrott re the re-installation of a lockable barrier. 				
8.	Agreement of Priority 1 schemes (Max 5 to be progressed at any one time) Note: Issues which are 'Greyed out' indicate schemes where orders have been issued /designed but are awaiting implementation. Schemes Highlighted in yellow require Area Board approval)				
	<ol style="list-style-type: none"> 1. Bristol St / 20mph limit, Cross Hayes Car park - No Entry Cost £5,000, (CATG £2500, TC £2500) 2. Brinkworth Footway Phase 1 . (Cost £5000 – contribution to substantive scheme) 3. Southside Cottage to Radnor Close Corston - Footway link Cost £8,000 CATG £3000, S.106 £5000) 4. Easton Grey. Speed Limit review/ Speed limit + new signs. Cost - £8290.13 (CATG £6217.59, Easton Grey PC £2072.54) 5. Mill Lane - Conversion to '2 way' Cycle Track (Cycle Tracks Act 1984) Cost £2000 (CATG £1500, Malmesbury £500 TBC) 6. B4014 Filands, west of Snell Avenue- Ped Refuge & footway link Cost £9000 (CATG £6300, Malmesbury St Pauls without PC £2700) 7. B4040 Leigh Speed Limit repeater post. Cost £300 (CATG £210, Leigh PC £90) 8. Happyland / Waterhay Lane Ashton Keynes warning Signs / chevrons Cost £2500, (CATG £1750, Ashton Keynes PC £750.00) 9. Gloucester Road / Station Road Drop kerbs (x 5) Cost £4000, (CATG £2800, Malmesbury TC £1200) 				
9.	Date of Next Meeting:				

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Tuesday 9th March 2020 6pm – Virtual via MS teams

Malmesbury Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of **-£1439.10. (overspend)**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report

APPENDIX 1

MALMESBURY CATG		As of 24th November 2020	
<u>FINANCIAL SUMMARY</u>		C.57.990026	
BUDGET 2020-21			
	£13,360.00	CATG ALLOCATION 2020-21	
	£12,659.22	2019-20 underspend	
	£3,000.00	Area Board Grant 25/03/20	
Contributions			
	£2,500.00	Malmesbury TC - Bristol St / cross Hayes (£2500 20/21)	
	£2,000.00	Easton Grey PC Speed limit Assessment /signs (£2000 20/21)	
	£1,657.31	Brinkworth PC SIDS	
	£500.00	Malmesbury TC Mill Lane (TBC)	
Total Budget	£35,676.53	(A)	
Commitments from 2019/20			
Malmesbury 20mph zone extension on Bristol Street / No entry at Cross Hayes car park.	£5,000.00	50% contribution from MTC	
Corston - Radnor Park footway Trial Pit	£980.72	Full cost of Trial pit to CATG. Cost to be established. Possible Section 106 funding	
Easton grey - Speed limit review and Sign improvements	£8,000.00	speed Limit Assessment £2500, £5500 Speed limit TRO / New Signing	
Brinkworth Footway Phase 1 (contribution to Sub scheme)	£3,000.00		
New Schemes			
Brinkworth SID poles /sockets	£1,657.31	100% re-chargable to PC	
Mill Lane Malmesbury- conversion to 2 way cycle track	£2,000.00	conversion under Cycle Tracks Act required	
Webbs Way road markings	£200.00	To be carried out under Ad-hoc road markings	
Total commitment	£20,838.03	(B)	
Remaining budget	£14,838.50	(A-B)	
Completed Schemes			